

September 28, 2010

**Oyster Harbor Citizens Association
Community Association Meeting
Annual Meeting & Elections
St. Anne's Day School**

Minutes

Present:

Officers: Ian MacKinnon, President
Arlene Rankin, Recording Secretary
Naomi H. Perry, Association Treasurer
Garth Wells, Financial Secretary
Patricia Jenkins, Special Tax Treasurer

Directors: Kathy Burk, Chair
Winston Dunkley
Robert B. Eyster
David Ginsburg
Calvin Kidd
Jane Miller, Secretary
Nancy Plaxico

Members:

Lucy Knight	Clay S. Gloster
Winston Knight	Carol Swan
Brooke Doswell	Benny McCottry
Gerald Winegrad	Anne MacLeod
Kim Boris	Charles R. Whitehill
Jo Burkholder	Hank Lobe
Reuben Bowman	Norman MacLeod

Guests: Claire Dillon, Administrator
Judge Laura Kiessling
Judge Ron Jarashow

Meeting was called to order at 7:30 pm

The President called the meeting to order; a moment of silent reflection was observed.

A motion was made to accept the agenda and it was accepted; all were in favor.

Elections

Benny McCottry, Chairman of Elections, gave the Report of Nominations. A motion was made for the election of Board Members and it was accepted; all were in favor.

Nomination Committee Chair, Gerald Winegrad, introduced the nominating committee; Rhodes Whitehall, Eunice Cherry, Benny McCottry, and Jo Burkholder.

Gerald announced that the terms for officers are one year and board members are for three years. Dan Craig resigned from the Board because he is now living in DC during the week.

Officers on Ballot (to serve for one year):

President – Brooke Doswell

Vice President – Norman MacLeod

Recording Secretary – Arlene Rankin*

Corresponding Secretary – Elvia Thompson*

Financial Secretary – Garth Wells*

Association Treasurer – Naomi Perry*

Special Tax Treasurer – Patty Jenkins*

Board Members on Ballot (to serve for three years):

Winston Dunkley *

David Ginsburg*

Kathy Shaffer

*Incumbents

Benny made a call for nominations from the floor for Officer Positions. None were made.

Benny made a motion to accepted the slate; Nancy Plaxico seconded the motion; all in favor. All Officers ran unopposed, no vote necessary.

Benny made a call for nominations from the floor for Board members. None were made.

Ian MacKinnon made a motion to accept the slate; Kathy Burk seconded the motion; all in favor. All Board members ran unopposed, no vote necessary.

Call for nominations from the floor for board members. None were made.

Officers were asked to stand and be installed:

President:	Brooke Doswell
Vice President:	Norman MacLeod
Recording Secretary:	Arlene Rankin
Corresponding Secretary:	Elvia Thompson
Financial Secretary:	Garth Wells
Association Treasurer:	Naomi Perry
Special Tax Treasurer:	Patty Jenkins

New Board Member were asked to stand and be installed:

Kathy Shaffer

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Community Meeting

Bulkhead

Kathy Burk and Brooke Doswell presented the work that the Board has done with regards to the failing bulkhead on the Oyster Harbor channel. Evidence of failure is demonstrated by the sink holes rapidly appearing. Dan Craig and Claire Dillon met with B&W Marine, Arundel Marine, and South River Marine in the early spring to have them look at the bulkhead and give suggestions on what was happening and the best way to repair the damage. All contractors acknowledged that there was no filter cloth used behind the boards, the hardware was rotting and the sheathing boards were separating along sand and dirt to seep through into the channel. All three recommended that the bulkhead be replaced. Additionally, Mike Kretsch with Kretsch Engineering surveyed the work and prepared a report that supports the need for replacement.

Kurt Karsten, community attorney, did a title research of the land on the north side of the channel and determined that at least 15 ft of land belongs to OHCA. This allows for the new bulkhead to be built on the north side of the existing bulkhead.

An RFP for construction of North and South bulkhead, North and South breakwater and fishing pier was sent to the following contractors:

Arundel Marine

B&W Marine

A-1 Marine

Marineworks Construction

John O. Crandell & Sons

John H. Norris & Sons

Dissen & Juhn

Annapolis Marine Construction

Arundel Marine, B&W Marine, John O. Crandell & Sons, John H. Norris & Sons and Annapolis Marine Construction submitted bids in response to the RFP.

After review and discussion, the Board called a special call meeting with the top two contractors, B&W Marine and John H. Norris & Sons, to have a Q&A session. The Board recommends that OHCA offer John H. Norris & Sons a contract to replace the bulkhead, breakwaters and fishing pier.

It was discussed that the need to replace the bulkhead supersedes the master plan drainage project.

Norman MacLeod asked if there was any insurance in place to cover this project, and are expenditures going to be incurred for this year?

Kathy Burk responded that we could be liable for not maintaining the bulkhead, as the deterioration is due to normal wear and tear. If careful with costs, we have money to do this, but are also looking at obtaining a loan for back-up. OHCA is in a solid financial position now, but as we deplete capital reserves we want to have money available in case of an emergency.

Winston asked if others options had been looked at, i.e. replacing it in phases?

Kathy Burk responded that due to new technology, material and labor is a lot cheaper in replacing the bulkhead now rather than waiting or replacing in phases. Garth Wells commented that Bay Highland and Venice Beach are going to benefit from the construction and wanted to know if they are contributing. Kathy Burk responded that they were invited to a special call meeting this summer but only representatives from Bay Highlands attended. Venice Beach truly benefits as they have homes on the harbor, Bay Highlands only has a boat ramp. Bay Highlands was not committing to offer with financing of the replacement.

The life expectancy of the new bulkhead is 30-50 years. It will be 3-4 weeks of construction and they can start in the early spring once all the permits are in place.

Bob Eyster motioned to approve the bulkhead expenditure using John H. Norris & Sons; Calvin Kidd seconded the motion; all in favor.

Guest Presentation

Guests Judges Laura Kiessling and Ron Jarashow, judges for the Circuit Court and seeking election in the upcoming election were introduced by David Ginsburg. They explained the process for becoming a Circuit Court judge, presented their accomplishments and entertained a Q&A. They did a very nice presentation.

Affidavits for County

Kathy Burk encouraged the residents to file affidavits to the county regarding aggressive dogs in the neighborhood. The County will not be able to take action if affidavits are not notarized and filed. Patty Jenkins is a notary and is willing to notarize the affidavits. Bob Eyster reminded residents to make sure that they fill out the form completely and accurately.

Jim Ballard Playing on the 30th

Patty Jenkins reminded the residents that the Jim Ballard Band will be playing at the beach on October 30, 2010 from 6-9pm

Adjournment:

The meeting was closed at 8:45.