

## **Oyster Harbor Citizens Association**

### **Minutes of Board of Directors meeting held at Hillsmere Public Library May 28, 2009**

#### **Present:**

Kathy Burk, Chair  
Daniel Craig, Vice Chair  
Ian MacKinnon, Acting President  
Winston Dunkley, Board Member  
Calvin Kidd, Board Member  
Jane Miller, Board Member and Acting Secretary  
Nancy Plaxico, Board Member

Bob Howe, Community Administrator

#### **Meeting opened at 7:15pm**

The Chair called the meeting to order with a moment of silent reflection.

A motion to accept the agenda was proposed and seconded. All were in favor.

The minutes of the 3/25/09 Board Meeting were reviewed. Motion to accept the minutes was seconded and approved.

#### **Treasurer's Report and Budget Update**

The OHCA financial statements were reviewed and discussed.

The Chair advised that she previously met with Special Tax Treasurer, Carol Swan, and Daniel Houle, Auditor, in preparation for OHCA audit. It was noted that the April/May expenditure extractions were not in sequence with check numbers. Several suggestions were discussed to address this issue.

A discrepancy was noted in the Board minutes of 3/25. Dan motioned and Calvin seconded to re-open and make corrections. All were in favor. Minutes were corrected.

#### **The President's Report**

Gazebo: Dan Craig motioned that the second payment be released to contractor, Jim Sturman. Note: there was a cost overrun due to complications at the site and weather conditions. The contractor agreed to be bound by the original price (\$9,200) but noted that his cost overruns amounted to \$2,800 and asked for whatever consideration the board might provide. On Dan's motion, we authorized an extra payment of \$1,000. The work was inspected and was satisfactory. Calvin seconded the motion, which included the additional \$1000; all in favor.

Audit: Kathy motioned and Dan seconded, to retain Dan Houle as auditor at a cost not to exceed last year's total. All in favor

Roads: Kathy proposed that we contract Keith Underwood, nationally recognized ecologist and environmental engineer, to review Mike Kretsch's drainage/roads plan,

when completed, to confirm that it is ecologically sound while correctly addressing drainage/road issues.

Mike Kretsch is on target to complete the plan by mid-June plan.

Shore Drive: We should wait to complete the drainage/road work on the north end of Shore Drive until construction is completed on the new houses. The board discussed the problem at the corner of Shore and Howard where vehicles drive over the Epps property and cause damage. Placing small "boulders" in succession on the corner or a rope-and-post barrier similar to what we have put at the beach were suggested as possible solutions

No Parking signs: We should wait to put up the new No Parking signs on the north end of Shore until the construction is finished. These signs will be put on the south end of Shore Drive.

Piers and harbors: The pea gravel that was deposited at the bulkhead seems to be retarding the erosion. The board discussed developing a long range plan to maintain the bulkhead and insure that sufficient funds are reserved for the work.

Security: No problems noted. The board discussed OHCA security and costs. Kathy will approach Winston Knight about chairing the Security Committee.

Community property: Landscaping Contract with Jose' Lemus: Mr. MacKinnon to ask Jo Burkholder if we have a FY 2010 contract in place with Mr. Lemus. Beach cleaning and cleaning the stone swales of debris should also be included in the work Jose' does for OHCA.

### **Adjournment**

A motion to close the meeting was proposed by Nancy and seconded by Dan, and was unanimously agreed. The meeting closed at 8:50pm.