

Oyster Harbor Citizens Association

Minutes of board meeting held at St. Anne's School on March 25, 2009

Present:

Kathy Burk
Daniel Craig
Winston Dunkley
Calvin Kidd
Ian MacKinnon
Jane Miller
Nancy Plaxico

Bob Howe (Community administrator)

Meeting opened at 7:10pm

The Chair called the meeting to order with a moment of silent reflection.

A motion to accept the agenda was proposed and seconded. All were in favor.

The minutes of the 2/19 meeting were reviewed. Mr. Kidd proposed and Mr. Dunkley seconded acceptance of the minutes. All were in favor.

Because of Mr. MacKinnon's additional responsibilities, it was proposed and seconded that Ms. Miller be acting secretary. All were in favor.

Treasurer's Report and Budget Update

The Chair reviewed the balance sheet and budget. Overall it was agreed that:

1. Specific funds should be re-allocated under 60000 Community Property Maintenance to insure that spending stays within the budget.
2. All agreed that we need a budget presentation that is easier to read and understand. Mr. MacKinnon and Mr. Howe will work on the budget format to improve its readability.
3. The pros and cons of reducing the tax base percentages were discussed. The Acting President agreed to conduct a reserve study on how much other Special Tax Districts put aside funds for emergencies such as bulkhead refurbishment.

The President's Report

The boundary fence behind the beachfront houses: Jose' Lemus and Jimmy Sturman should submit bids with full quotes and detailed specifications.

Mr. Epps of Shore drive has reported that at the corner of Shore and Howard trucks are cutting the corners of the shoulder. This will worsen as construction increases in the upcoming months. Ms. Miller recommended placing small "boulders" in succession on the corners, similar to the Fishing Creek community. Mr. MacKinnon will forward information to Ms. Stone, of the Property Committee.

Community streetlights: Mr. Kidd reported that he recently met with a BG&E representative on Shore Drive. The rep advised that BG&E would put up two streetlights

at their cost. OHCA will be required to pay metered costs, estimated to be about \$20/month per light. BG&E will submit a plan and a schedule. Also, they offered to put in more efficient lights. As these lights will look different than the older street lights, only one new light will be put up, initially. If the community favors the new lights, BG&E will change all streetlights to match.

No Parking signs: We should wait to put up the signs until the construction on Shore Drive is finished. These signs will be put on the south end of Shore Drive.

Spring Clean Up, April 29 & 30: Do we use Harbor lot as a staging area? If so, then should we wait to put down new gravel?

Community lot: What should we do to improve or utilize this lot?

Community tree trimming: So far we have 2 bids, Michael's Tree Service and D&D. Ms. Plaxico suggested that we get a third bid. Mr. Kidd recommended Richardson's. Ms. Stone will be advised.

Landscaping Contract with José Lemus: Mr. MacKinnon to ask Ms. Stone if we have a 2009 contract. Beach cleaning and cleaning the stone swales of debris should also be addressed.

Bollards: Ms. Stone has the authority to handle as she deems best.

Water on roads: Mike Kretsch is to complete a report by April 8 that identifies what needs to be done and how to proceed. Creek Road, on right, is an issue. Ms. Burk will advise Mr. Kretsch of this deadline.

Vacant property, also on Creek Rd., has become a problem with stagnant water collection. Mr. MacKinnon will write AA Co., and contact Gail Smith in Josh Cohen's office for resolution.

Gerald Winegrad will continue to work with the County fire department and other experts to develop a plan to make the community as safe as possible.

Kurt Karsten has agreed to serve as legal agent for the community.

Bond question discussed about bonding insurance. We are waiting for the Insurance Broker to respond. Mr. MacKinnon to inquire if we are in need of insuring the OHCA office for property damage. Mr. Howe is also getting quotes on liability and property damage for beach and piers. Right now, we have liability insurance only.

Comcast vs. Verizon in OHCA office: The quote from Comcast was over \$10,000 as they felt they needed to do specific construction work. As Verizon did not need to do any work and the services are of similar price, it was proposed by Ms. Plaxico and seconded by Mr. Craig that we would precede with Verizon. All were in favor.

Mr. Craig will complete the draft for the signs that list Beach rules for the board to review and present to community in April meeting.

Mr. Craig motioned and Mr. MacKinnon seconded to renew the three-year duck blind renewal license, cost \$60.00. All in favor.

OHCA is participating in AA county's water testing and monitoring. Mr. Howe will handle this with the county.

Mr. Craig ordered four "No Wake" signs for outlet mouth and canal at the cost of \$45.00 each or a total of \$180.00.

Ms. Burk would like another newsletter shortly.

The next board meeting is scheduled for Wednesday, April 8, location to be determined. Ms. Burk advised that she'd inform Mike Kretsch to have his report completed by April 8.

Special community meeting on Roads and Planning is scheduled for April 23.

Adjournment

A motion to close the meeting was proposed by Mr. Craig and seconded by Mr. Kidd and was unanimously agreed. The meeting closed at 9:15pm.