

March 17, 2011

**Oyster Harbor Citizens Association
Board of Directors Board Meeting
Hillsmere Public Library**

Present:

Kim Boris
John Boris
Kathy Burk, Chairperson
Claire Dillon
Linda Epps
Robert Eyster
David Ginsburg
Calvin Kidd
Jane Miller
Nancy Plaxico
Kathy Shaffer

The meeting opened at 7:18 p.m.

The chair called the meeting to order; a moment of silent reflection was observed.

Ms. Plaxico motioned to accept the agenda; Ms. Miller seconded; all were in favor.

The September board meeting minutes were not presented for approval. Ms. Burk will request September board meeting notes from Ms. Doswell in order to finalize.

The February board meeting minutes were presented for approval. Mr. Ginsburg moved to accept the February meeting minutes as drafted; Mr. Kidd seconded; all were in favor.

Treasurer's Report and Budget Update:

Ms. Plaxico inquired about the \$1,390 expense on the February Monthly Income Report (#80175). Ms. Dillon explained it was for Hillis-Carnes pavement testing. The swale expense (#90700) was also questioned, which was for the Louis and Shore work by Tom Carroll.

Piers and Harbors reports are now being reviewed by Ms. Dillon as a second check on invoices, checks/slips and reconciliations.

President's Report: *Ms. Burk presented in the absence of a formal report by Ms. Doswell*

Roads – A formal final notice letter was sent to Cromwell for unfinished work. A similar letter will be sent to BW paving before moving on to another company to finish work from the OHCA punch list. The punch list includes the following:

- 1.) Painting of speed bumps
- 2.) Unfinished work on Howard
- 3.) Unfinished work on Creek
- 4.) Paving of the apron on the Cherry's property
- 5.) Fixing crumbling road edges (this will be estimated after checking with Ms. Doswell)

Any work on the road depth and rolling will be postponed for future projects.

Swales, Drainage and Erosion – Ms. Boris has been in touch with a storm water manager at Biohabitats, and will be meeting with him in the next week to review hotspots in the community (especially Shore). After the community hotspot walk-thru, he will be available to assist with a comprehensive storm water management plan/timeline as well as obtaining grant funding.

Ms. Boris has also been in touch with a master gardener here in our community for assistance with landscaping and bioretention once the swales are properly engineered. Ms. Boris will discuss immediate recommendations with him in the next week to help decrease sand erosion from the beach.

Jose will be contacted to remove the packed sand in front of the retaining wall on the beach as a result of the last storm. He will be asked to dig 3-4' of sand, being sensitive to any growth of newly planted landscaping, and relocate it to the Pier area. The board will look at options to replenish the greater amount of sand that has been eroded at the Pier.

Bulkhead – After several bumps in the road over ownership issues, the project is moving forward with MDE. OHCA security will be contacted to accompany the project engineer onto the Venice Beach property in order to survey without getting kicked-off. It was discovered that the floating docks are not actually attached to the bulkhead. Letters were sent to every resident who own homes or property in Venice Beach, Highland Beach and Bay Highlands. So far, there have been no complaints or inquiries.

Green Committee:

Tree trimming – A trimming of selected community property trees will happen within the month. Residents in close proximity have been alerted. Three shrubs will be planted for each tree that is completely removed.

Rain barrels – a rain barrel or two will be placed at the pump station. Sale of rain barrels for residents will end on April 1st. Residents will be reminded of the sale at the next OHCA general meeting.

“No Mow Zone” – Residents will be encouraged to attend an educational session to help reduce air emissions for lawnmowers and encourage native plant gardens. Battery powered Neuton lawn mowers will be showcased.

Old Business:

Ms. Boris confirmed that the bags are removed weekly from the dog waste station on Shore, and recommended Ms. Epps contact Ms. Burkholder with the Community Property Committee if she has any more issues with the location of that station.

New Business:

The Ahearn property received its variance for storm water removal. The board will closely monitor the development.

Adjournment:

The meeting closed at 9:00 p.m.

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