

January 14, 2010

**Oyster Harbor Citizens Association
Board of Directors Meeting Minutes
Hillsmere Public Library**

Present:

Kathy Burk, Chair
Daniel Craig, Vice Chair
Robert B. Eyster, Board Member
David Ginsburg, Board Member
Calvin Kidd, Board Member
Jane Miller, Secretary
Nancy Plaxico, Board Member

Meeting opened at 7:17pm

The Chair called the meeting to order with a moment of silent reflection.

Acceptance of Agenda

The President's Report was excluded as an agenda item as Mr. MacKinnon, President, was absent. A motion to accept the agenda as amended was seconded and approved.

Acceptance of Board Meeting Minutes

The minutes of the October 10, 2009, November 12, 2009 and December 10, 2009 were reviewed. A motion to accept the October 10th minutes as amended was seconded and approved with one abstention from Nancy Plaxico, who was not present. A motion to accept the November 12th minutes as amended was seconded and approved, with Kathy Burk abstaining as she was not present. A motion to accept the December 10thth minutes as amended was seconded and approved with Jane Miller abstaining as she was not present.

Treasurer's Report and Budget

The draft FY 2011 Special Community Benefit District Budget Request was reviewed and discussed, as was the Budget Worksheet with projected 2010 "Funds for Future Use" Spending. Also, the Budget vs. Actuals: Fiscal 2010 budget from July 2009 to June 2010 was reviewed. For clarity, the third column heading, entitled "\$ Over Budget" will be changed to "Difference".

The check details from November 22, 2009 to January 13, 2010 were reviewed. For budget detail, Ms. Burk will asked Ms. Dillon, Community Administrator, to print billings by vendors to identify topic headings for monies paid out.

The Annual Budget meeting is scheduled for January 26, 2010, and the budget is due to the county by January 30, 2010.

Roads

Mr. Kidd contacted Cromwell Trucking and Paving (CTP) due to the quality of roadwork repair on Fishing Creek. CTP agreed to "level out" the surface on Harbor and Fishing Creek because the asphalt was laid in sub-freezing temperatures, creating a "washboard effect" on the surface. Also, Mike Kretsch, Engineer, will oversee and approve the roadwork as it progresses. Mr. Kidd will contact CTP to advise them to

coordinate their work with Mr. Kretsch; specifically, to review when the project begins, then midway and again, upon completion. Critical areas will also be identified during this process.

Drainage Permit

The grading bond, estimated to be \$1572.00, must be paid before the permit is approved. Mr. Kretsch will give a time line to complete this process.

Bulkhead

The first of three proposals came in at \$370,000.00. This work involves the 400 feet of property that stretches to the end of the breakwater. It does not include the Fishing Pier. A proposal was made to meet with the Venice Beach and Highland Beach Communities to gain their participation and financial assistance in this project.

The Constitution Committee, per Mr. Ginsburg, has so far gotten constitutions from other relevant communities. Mr. Ginsburg's plan is to have the OHCA constitution divided into sections and assign to committee members to review and make suggestions.

Adjournment

A motion to close the meeting was proposed and unanimously agreed. The meeting closed at 8:49pm.