

November 12, 2009

**Oyster Harbor Citizens Association
Board of Directors Meeting Minutes
Hillsmere Public Library**

Present:

Daniel Craig, Vice Chair
Winston Dunkley, Board Member
Robert B. Eyster, Board Member
David Ginsburg, Board Member
Calvin Kidd, Board Member
Ian MacKinnon, President
Jane Miller, Secretary
Nancy Plaxico, Board Member

Claire Dillon, Community Manager, OHCA

Meeting opened at 7:15pm

The Vice Chair called the meeting to order with a moment of silent reflection.

A motion to amend the agenda to exclude the Board minutes was seconded and approved.

Treasurer's Report and Budget

The balance sheets were distributed as of November 11, 2009, as were the Budget verses Actuals for the fiscal budget 2010. Also distributed were the check details from July 1, 2009 to November 11, 2009. Duly noted was Bob Eyster's concern about how accounts payable and receivable are reflected in the monthly statements of the budget. The President and Chair will address possible solutions.

Requests for Proposals (RFP's) and the bidding process were discussed.

Motion: Bob Eyster motioned that all RFP's going out for an estimated amount of \$100,000.00 or more should be posted on the OHCA website for potential contractors to submit their bids. Nancy Plaxico seconded; all were in favor.

It was announced that OHCA's Annual Budget meeting is scheduled for January 26, 2010, and that the budget was due to the county by January 30, 2010.

The President's Report

The President proposed that we renew our membership in the Severn River Association and requested \$125.00 to be a Patron. All agreed. Private work on the rain garden to help solve the Lake Gilliam problem has begun. Arundel On the Bay community is investing in a rain garden to slow down water entering the bay and it should also reduce water pooling on Shore Drive.

Community Property: The committee has submitted requests for \$2450 for the dinghy rack at Washington and Booker; \$1680 to re-surface Harbor parking lot; and \$759.72 for updated parking signs to comply with county enforcement standards.

Compliance and Security: Both committees are working together to develop rules for parties, parking and general compliance.

Piers and Harbors: A special team will be formed to address the state of the bulkhead erosion in the channel into Oyster Harbor.

Roads: We're still waiting for the county to approve the permits.

Calvin Kidd handed out an estimate from Cromwell Trucking to repair and re-surface OHCA's roads. Motion: Proposed and seconded that Mr. Kidd send Roads quotes electronically to the Board.

Adjournment

A motion to close the meeting was proposed and unanimously agreed. The meeting closed at 8:50pm.