

**Oyster Harbor Citizen's Association**  
**Minutes of Board of Directors' Meeting--Unapproved**  
**2/8/2007 at Hillsmere Library**

**Present**

Board Members:

Calvin Kidd, Chair  
Pat Cannon  
Danny Butler  
Joe Butcher  
Kathy Burk, Vice-Chair  
Norm MacLeod--President

OHCA Members:

Bob Eyster, Vice-President  
Irving McConnell

**Minutes**

Meeting was called to order at 7:07 by Chairman Calvin Kidd. This was followed by a moment of silent prayer.

Minutes from December Board of Directors' meeting were presented and reviewed. Discussion was held over what needs to be and should be included in minutes; this discussion focused primarily on whether or not it is appropriate to include discussion points, opinions, and personal conversations in minutes. Motion made by P. Cannon to leave discussion points, opinions, and personal conversations out of minutes and have minutes reflect only votes, reports, and documents (as recommended by Roberts Rules of Order). Motion passed unanimously.

Motion by J. Butcher to accept December minutes as amended. All in favor.

Minutes from January Board of Directors' meeting were presented and reviewed. Changes discussed and agreed upon. Motion to accept January minutes as amended passed. K. Burk abstained from the vote.

No Treasurer's Report was available, but a record sheet of vouchers submitted for January was presented. President committed to providing Treasurer's Report within one week. President said that he and treasurer are working on ways to make payment recording process/bank and check reconciliation process more efficient.

Discussion was held regarding administrative duties, organizing and recording files, reporting/balancing spending vs. budget.

Discussion was held regarding special tax monies vs. association monies relative to Piers and Harbors.

President's Report (attached) presented.

- Discussion was held regarding Carroll Brothers' work to date and proposal for 2 additional projects on Washington Drive which are considered Roads maintenance.
- Questions pertaining to how and why particular areas are selected for maintenance were addressed by both President and board members.
- In-depth discussion was held on status of roads maintenance, master plan, Creek Dr.

After a brief explanation on the background of the dead tree situation on paper road Saratoga, K. Burk motioned for board to reimburse David Ginsburg \$500 for removal of dead tree from this OHCA property. Motion passed—4 in favor, 2 abstained.

Meeting adjourned at 8:47p.m.

Respectfully submitted,

Kathy Burk