

Oyster Harbor Community Association

Minutes of board meeting held on 9th August 2007 at Hillsmere Library

Present:

Anne MacLeod	President
Daniel Butler	
Pat Cannon	
Kathy Burk	Vice-Chair
Joe Butcher	
Ian MacKinnon	Secretary

Community members – Bob Eyster, Nancy Plaxico, Laura Stafford

Apologies for absence received from the Chairman and Mrs. Burk took over the Chair and called the meeting to order at 7.25pm. There was a moment of silent reflection.

1. Previous business

The meeting formally accepted the motions which had been voted on by e-mail.

The following were agreed by e-mail vote:

1. fishing creek floating dock

The board approved up to \$10,000 for a floating dock at Fishing Creek. Three estimates were received. The dock will be open to use by all community members and will be on a first come first served basis so we can pay for it from unrestricted funds.

In favor: President, Chairman, Mr. Butcher, Mr. Merrick, Secretary.

2. Shore Drive Flooding

The board agreed to allocate up to \$2000 to investigate using specialist engineering consultancy a solution to the flooding and pooling of water on Shore Drive after heavy storms.

In favor: President, Chairman, Mr. Butcher, Mr. Merrick, Secretary, Mrs. Burk

2. Acceptance of board meeting minutes

The minutes of the meeting held on 11th July were read and Mr. Butcher proposed they be accepted and this was seconded by Mr. Butler. All were in favor except Mrs. Burk who did not vote as she was not at the meeting.

3. Treasurer's report and budget update

The President apologized and explained that there was still a bank account to reconcile and the reports were not available. The Chairman requested that a full report be made available 4 days before the next board meeting.

4. Request for floor from Laura Stafford (3315 Shore Drive)

Ms. Stafford expressed how annoyed she was that a silt fence was put up across her beach by the community without her permission. The fence had been erected to prevent sand blocking the community drains. Ms. Stafford accepted that if this happened again she would be responsible for the cost of the clean out. The board was unaware that the President was in good faith putting up the fence but nevertheless apologized on behalf of the community for putting up the fence without discussing with Ms. Stafford. It was agreed that as the community needed to resolve the sand situation with both the county and Ms. Stafford and for our own property. Ms. Stafford would be involved in all discussions so we can have a mutually agreeable solution to the problem.

Ms. Stafford agreed to leave the fence there on a temporary basis and the board agreed that whenever she wanted it down then the community would remove it immediately.

5. President's report

The President presented a report from the Roads committee. See attached document.

The President raised 2 other issues:

1. The lease on the office needed to be re-newed. Mrs. Burk proposed and the secretary seconded and all voted in favor to re-new.
2. The cost of the dog stations seemed high to the President and after discussion the President agreed to talk to the property committee and e-mail more info to the board so a decision can be made.

Motion to close the meeting at 8.55pm made by Mr. Butcher and seconded by Mr. Butler. All were in favor.

Roads Committee

Activities:

Maintenance work continues;

1. Fishing Creek maintenance work is nearly complete. Remaining work includes asphaltting driveways, expanding a driveway width to reduce empty ditch hazard, completing work between Harbor and Fishing Creek on drainage way leading to pipe on Saratoga lot. (Trees have been cut to height to allow removal by Carroll Bros before extending swale into two properties to catch drainage from the entire local watershed.) This work will be completed starting Tuesday 8-14-07.
2. Harbor Road drainage maintenance has been completed. There is damage to be repaired where Verizon trucks have parked in the swale. (Swales are not stoned but open.)
3. Shore Drive. Sand from last fall's storms overwashes was removed and a temporary silt fence installed. When the OHCA beach wall and other property's sand are stabilized the fence will be removed. Engineers will visit Shore Drive tomorrow morning for review of problems and solutions.
4. Booker Road maintenance has been completed. However, the connection of the east side swale to the Washington Drive pipes will require substantial work including the replacement of the pipe crossing Washington Drive, installation of a clean-out box, removal of a concrete apron (to be replaced by asphalt to ease future maintenance), replacement of broken piping and a new box where the Booker west side swale joins the piping along Washington Drive, and opening of a swale to complete the drainage from both sides of Booker and Washington Drive just east of the Booker Washington connection. Much more water than the Master Plan designed for is flowing now from AOTB Road into the Booker swales.

Master Plan permits have been received from MDE and AAC – but only for the Northeast Project from AAC.

At least one more proposal will come in for the Master Plan.

NHM