

President's Report to the Board – October 13, 2005

Executive Summary:

OHCA held a successful election in which all elected officers and all vacant board positions were filled. Action is underway in regard to roads, fences, audits and so forth. However, in every case the action is to revive programs that have necessarily lapsed as board and executive committee lost members, mainly through resignations. I expect that the re-permitting and re-start of most programs will be completed before the next Association meeting in November, 2005.

Financial management is a special concern, for the annual audit, to be completed before September 30, 2005 has not been started. No program plan or budget has been located to date for this or next fiscal year. Program and project management is also a concern for the permits of the programs "permitted" by the County have lapsed or are "commented" (require revisions). Communications with members remain both tedious in method and unsuccessful in execution.

Thus, OHCA has had a bumpy road. Many members welcome the new board and the new executive committee with avid hopes for the future. The road is still bumpy, but the future pathways are open to success. Our task is to plan, to do, and to work some more.

A personal aside – I find Oyster Harbor to be full of willing hands. They will surely make short work of smoothing our bumpy roads.

I. Election Report

Board:

Seven members were elected to fill board vacancies. The number of years to be served reflects the relative number of votes received.

<u>Years</u>	<u>Name</u>	<u>Board Post</u>
3	Calvin Kidd	
3	Ian MacKinnon	Secretary (with Eunice Cherry)
3	Joseph Butcher	Vice Chair
2	Patricia Cannon	Chair
2	Robert Sappe	
1	James Campbell	
1	David O'Connor	

In addition, the two current board members are:

John Merrick

Eunice Cherry

Executive Committee Officers (term is one year)

President: Norman MacLeod

Vice President: Robert Eyster

Recording Secretary: Anne MacLeod

Corresponding Secretary: Louise Burke

Association Treasurer: Naomi Perry*

Financial Secretary: Robin Gilliam

Special Tax Treasurer: James Willson*

* re-elected

II. Committees Chairs

Auditing: Robin Gilliam

Beach: Tina Rickter

Benevolence: Dolores Derrick

Community Property: Kathy Burk

Piers and Harbors: Phillip Staller

Reclamation: Norman MacLeod, pro tem
Road and Drainage: Norman MacLeod, pro tem
Recreation: Patty Jenkins, Jaicks
Welcoming: Chris DeSimon

III. Relations with Board

- a. Past situation – A series of resignations removed the elected officers from the Executive Committee except Jimmie Willson. The remaining board members have been the de facto Executive Committee. Thus, the immediate past has eliminated the contributions and functions of the Executive Committee.
- b. Current situation – Board and Executive are trying to follow Constitution, but that OHCA document isn't definitive. Thus, there is a negotiation which I hope will continue – one full of back and forth and seeing what works.
- c. Future – Board does policy and planning with contributions from the Executive Committee. The Executive Committee uses good sense and clear directives from within itself and from the Board to carry out the Association's plan within budget and approved Association program.

IV Action items

- A. Audit – we are delinquent on getting official audit (due September 30, 2005 with no possible extension). Until the audit is accepted we will not receive tax funding budget as submitted this spring. (The audit is for 1 July 2004 to 31 June 2005 – ie the past fiscal year.)
- B. Roads – need immediate patching. Need intermediate storm water repairs. Need plan directed at specific problems with professional solutions developed with funding and regulatory groups. The water management plan is being revised and need board consultation, regulatory consultation, members input –hold water where it falls instead of fastest route to the Bay.
- C. Community property - ??
- D. Beaches – fall work? Nets and holders are at community shed.
- E. Fences – the beach fence permit has comments from two county agencies which haven't been received by OHCA yet. That is, the permit is being delayed. The Fishing Creek fence issue needs Board review, but AOTB seems willing to make progress without lawyers or litigation.
- F. Piers – Phil Staller is chair. He is getting estimates for repairs and maintenance at boat ramp and our three other piers. (Friday, at noon)
- G. Reclamation – this is dredging and other harbor maintenance. The future plan is to work with the Army Corps to dredge and dispose of spoil at Bloodworth Island, dredge in both creeks. MD DPE won't have a problem if done with the Army Corps of engineers;
- H. Security – board should review requirements. Current coverage is episodic.
- I. Files and Accounts – many still not located. Chairs, Vice President, and I should review all and find a way to consolidate the holding. We should explore management support for these functions.
- J. Communication – we're getting there but not easily. Address is renewed with county Tax funding. Thus until we get our funding, our list is not officially up-to-date.
- K. Procurements – we're still trying to work the system constitutionally – two voucher signatures to initiate a check, and two signatures on the checks. Committee chair have been tasked to work up their programs and costs. (see attachment)

V Road Ahead

VI Necessary Executive Committee Actions

- A. Audit –
 - a. get audit firm engagement,
 - b. gather reports from 04 and 05
 - c. conduct internal audit in parallel with external audit
- B. Budget

- a. Though each chair has been tasked to complete PPB action, this may well take more time than available before Tax budget must be prepared and submitted. Therefore, the President, Audit Chair, and Board members should work on a strawman budget which will be detailed through consideration of committee budget submissions.
- C. Action on past votes
 - a. Beach fence – prepare permit submission for 250 feet of four foot high decorative fence with three gates. Purpose of fence is security (acceptable to county). Change to community vote based on county comments.
 - b. Dredging – plan with county, state (DNR, DPE), USACE for dredge and spoil delivery to Bloodsworth, paid primarily with State and Federal funds.
 - c. Piers – prepare repair, maintenance and revision plan for all piers and ramps.
 - d. Roads and drainage – In the long-term, we have to start from ground zero. President will submit a PPB task statement for revised program and funding. The expectation is that OHCA funding will be a small percentage of total cost. In the medium term, we need to plan and implement a road maintenance program for OHCA roads. In the short term, the Roads Committee needs a pre-procurement approval (from the Board) of \$2,500. The previous limit was \$2,000 (Board minutes)
- D. Communications
 - a. Association – develop a faster, more reliable procedure to meet constitution’s requirement.
 - b. County – assign a person to talk with county by issue or for all issues.
 - c. Other regulatory - assign a person to talk with state and federal by issue or for all issues.
- E. Develop Constitutional recommendations as committee of the whole.

VII Recommended Board Actions

- A. Assign Board Budget Committee to develop next year’s detailed budget
- B. Assign board liaison with ExComm committees
- C. Policy for replacement of absent officers and directors
- D. Long-Range planning.
- E. Management support

Attachments:

1. Minutes: Executive Committee meeting 10/1/05
2. Agenda – 10-1-05
3. Agenda for 10-11-05 Executive Committee meeting. “OHCA Executive Committee Planning Procedures”